



## Holy Trinity High Electronics Policy

### Rationale

The use of personal electronic devices such as cell phones, digital cameras, and MP3 players in the classroom has increased tremendously over the past couple of years. Operation of such devices in the classroom has been identified as causing:

- students to be inattentive and not on task with their schoolwork;
- a distraction to both the teacher and other students, disrupting the teaching–learning environment;
- potential invasion of privacy (through pictures and video clips);
- academic dishonesty through text messaging.

### Expectations

Electronic devices such as cell phones, digital cameras, MP3 players, and other personal electronic devices are NOT to be seen or heard during instructional time, *except in situations whereby the teacher deems such use to be beneficial in meeting teaching and learning outcomes. In such situations, the teacher gives clear expectations around the use of electronic devices. When the classroom teacher's professional discretion permits use, the teacher will communicate such to the administration should an issue arise concerning the use of electronics in the classroom.* Otherwise, devices are to be turned off and out of sight. Headphones are also to be stored away out of sight. During class time students are not permitted to be using electronic devices in the hallways.

Failure to cooperate with the above will result in the application of an escalating scale of clear and consistent consequences.

- First Incident:
  - Student will be asked by the teacher to take the device to the main office. If a student attempts to deceive office staff by passing in an “alternate or fake device” an immediate one day suspension from school will result. Also, if a student does not come to office as requested by the teacher the student will be sent home for a minimum one day suspension.
  - An “Electronics Policy Infraction” slip will be given to the student. Upon return to class, the student will show the slip to the teacher to prove that the Office has possession of the device.
  - The device will be held for the remainder of the day and retrieved by the student after the 2:20 bell sounds.
- Subsequent infractions will require the student to take the device to the office and will require a parent to come to the school to pick up the device after 2:20.
- In addition, student participation in extracurricular activities (e.g. band, dances, sports, grad lists, etc...) may be affected by repeated electronic violations.
- In the event that an electronic device is used for academic fraud a parent will be contacted and the device will be confiscated, a grade of 0% will result.

The following is a summary of the escalating scale of Clear and Consistent Consequences for the Electronics Policy at Holy Trinity High School for the School Year 2015-2016:

**Clear and Consistent Consequences: Electronics Policy**

	Incident 1	Incident 2	Incident 3	Incident 4+
Student	Brings electronic device to Office.  Returns at 2:20 to pick up device.	Brings electronic device to Office	Brings electronic device to Office	Brings electronic device to Office
Parent	n/a	Parent picks up device after 2:20	Parent picks up device after 2:20	Parent contacted by Principal
School Suspension	n/a	n/a	Student not permitted to attend school dances for remainder of school year	Minimum 1 day

